## Contents

С	CONFERENCE INFORMATION	
	Contact Details	3
	Events, Dates and Venues	3
	Accommodation	4
	Arrival and Departure, Transportation	4
	Distribution of Materials	5
	Access in the Parliament building	5
	Registration	5
	Lunch and Coffee breaks	5

LOCAL USEFUL INFORMATION	6
Car rental and Shopping	7
ATMs and Banks	7
Climate	7
Currency	8
Electricity	8
Time	8
Tipping	8
Cultural Events	8

## **CONFERENCE INFORMATION**

#### **CONTACT DETAILS**

Transparency International Romania / Conference Secretariat Address: 21 Nicolae Balcescu Blvd, 2<sup>nd</sup> Floor 1<sup>st</sup> District Bucharest 010044 Romania Mail: office@transparency.org.ro Phone: +4021 317 71 70 Fax: +4021 317 71 72

### EVENTS, DATES AND VENUES

Dates and Events:

Conference - Palace of the Parliament

Day I – 20th of May (Human Rights Hall and Nicolae Bălcescu Hall)-9:00

Day 2 – 21th of May (Human Rights Hall)-9:00

Regional Anticorruption Initiative Anniversary

Day I – 20th of May (Cantacuzino Palace)-20:30

### ACCOMMODATION



#### Radisson BLU Hotel - Contact Details

- Web: http://www.radissonblu.com/hotel-bucharest
- Phone: +40-21-311.90.00
- Fax: +40-21-313.90.00
- E-mail: info.bucharest@radissonblu.com

Address: Calea Victoriei Street 63-81, Sector 1, Bucharest 010065, Romania

#### ARRIVAL AND DEPARTURE, TRANSPORTATION

Upon arrival you will be met at the airport by a driver holding a sign with your name on it. You will then be driven to the hotel, where you will be greeted by a TI/Romania representative who will answer any of your questions and who will provide you with more information if necessary.

Upon departure the hotel receptionist will call you one and a half hour prior to the time of departure from the hotel, and ten minutes before the car that will pick you up arrives. You will also be able to check the schedule at any time by asking for information from the hotel receptionists.

From the hotel to the Palace of the Parliament and backwards, the conference location, car transportation will be available for all participants.

#### **DISTRIBUTION OF MATERIALS**

The paper cases containing the materials for the conference (e.g. the RCC Report, Agenda) as well as the badges, will be given to you during the registration, which will take place at the beginning of the first day of the conference at the venue location.

### ACCESS IN THE PARLIAMENT BUILDING

For security reasons, you will be asked to present an ID document (e.g., your passport) when entering the Parliament building. Please take into consideration that there will be metal detectors, so try carrying as few metal objects as possible in order to make the security procedures as fast and as easy as possible.

#### REGISTRATION

The registration for the participants of the conference will take place on  $20^{th}$  of May on the beginning of the first day of the conference. All participants will receive a badge, and you are kindly requested to wear it at all functions during the conference.

#### LUNCH AND COFFEE BREAKS

Lunch and coffee breaks will be organized in Brâncovenescu Hall during the conference.

# LOCAL USEFUL INFORMATION

#### CAR RENTAL AND SHOPPING

Eurocars - http://www.eurocars.ro/ T: 004.0727.27.37.99

Rent a car company - http://www.auto-rent.ro 0040.0734.40.34.03

"Calea Victoriei" the street of your Hotel is one of the places for shopping in Bucharest.

Additionally there are several shopping centers:

Baneasa Shopping Center (Mall Băneasa) http://www.baneasashoppingcity.ro/?lang=en

AFI Palace Shopping Center (Mall Cotroceni) - http://www.aficotroceni.ro

#### ATMS AND BANKS

The simplest and most cost effective means of obtaining currency in Bucharest is to withdraw Romanian Lei (RON) from a cash point machine (ATM). They accept debit and credit cards backed by Visa, MasterCard/Euro Card, Maestro and American Express.

Romanian word for ATM is "Bancomat" and for Bank is "Banca". On the same street as your Hotel, called Calea Victoriei, there are several very handy ATMs.

Banks and exchange offices are also a handy manner to obtain local currency.

#### CLIMATE

Average temperature in May is around 25°C, in the night it will decrease around  $18^{\circ}$ C.

#### **CURRENCY**

I Euro – 4, 1300 Romanian lei

I Dollar – 3, 1200 Romanian lei

#### **ELECTRICITY**

Voltage is 220 V, European standard.

#### TIME

Bucharest Time is Eastern European Time (EET):

GMT +2 hours

CET+I hour

#### TIPPING

Tips are welcome by staff working in the tourist industry in Bucharest, although generally tipping is relaxed and workers do not chase it. 5%-10% is appropriate.

#### **CULTURAL EVENTS**

Night Life Guide: <u>http://www.sapteseri.ro/en/home-page</u> (English version)

Essential City guide: <u>http://www.inyourpocket.com/romania/bucharest</u> (English version)